

SUBMISSION TERMS AND CONDITIONS

3RD SINGAPORE INDIE DOC FEST

1. **The closing date for all submissions is 5 January 2009.**
2. The final selection of all the films is up to the discretion of the organizer.
3. Only selected entrants will be officially notified.
4. The organizer reserves the right to postpone or make changes to the programme schedule.
5. Films to be submitted should be non-fiction and made between January 2007 and January 2009.
6. It is the responsibility of the entrant to ensure that all approvals and permissions for use of materials within the film (music, etc) have been obtained before submission.
7. Each tape and DVD must be labeled clearly, and must contain the film title at the start of the film.
8. As the event is conducted in English, non-English films must be subtitled in English.
9. Entrants must notify the organizer of the impending arrival of the package by email at movingimages@substation.org or fax +65 6337 2729 when the package has been posted. Please indicate the title of the film, name of entrant, contact information, method of transport and date of postage.
10. Submission packages must include a copy of the completed submission form, a preview and/or screening copy of the film, and film stills in a CD (or sent by email). Submissions for preview and selection must be in digital format as stated in the form. It is preferred that the entrant submits one miniDV tape as well as one DVD copy.
11. Entrants consent to the use of film segments and film stills for the event's official programme, website, publicity materials, and other promotional purposes of The Substation Ltd or The Substation Moving Images.
12. As no submission fees apply, entrants must bear all costs (e.g. transport including taxes) incurred for the submission.
13. Transport of the items for submission is at the entrant's own risk. The organizer will not be responsible for any case of accidental damage or loss of items prior to the arrival of the package at The Substation office.
14. Submission / correspondence address:

FOR CULTURAL EXCHANGE ONLY
Attn: Low Beng Kheng
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3rd SIDFF Submission
The Substation Ltd
45 Armenian St
Singapore 179936
15. Full contact information:
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