

SUBMISSION TERMS AND CONDITIONS

2ND ASIAN HOT SHOTS BERLIN 2009

1. The organisers of Asian Hot Shots Berlin are: green chillies e.V. The Substation is officially recognized by green chillies e.V as a collection point for Singapore.
2. To submit you must be Singaporean filmmaker living in Asia or abroad, or a filmmaker daling with the Asian region in her/his films. The submitted works should have been produced between 2007 and 2009, but it is not a must.
3. The completed entry form and preview video (DVD, miniDV or VHS (no NTSC) tapes), must reach The Substation by October 1st, 2008. There is no fee for submission. Please use a separate entry form for each film submitted. All sections of the form are to be completed. Stills (photos 300 dpi) of the film must be submitted.
4. Films and videos submitted will automatically be considered for all suitable categories as well as for the special programs.
5. Film copies are insured for their print value for the duration of the festival. Compensation claims must be made within 10 days after the film has been returned. All deliveries to and from the festival are at the risk of the sender. Court jurisdiction is in Berlin.
6. Only the following film and video formats will be accepted for screening purposes – Film: 16 & 35 mm. Video: Betacam (SP) PAL, DVD, miniDV (PAL).
We don't accept VCD, VHS, DigiBeta and Beta SP in NTSC as screening copy! If the original version of the film or video is in a language other than English or German, then the film must be subtitled in English. Exceptions may be made in certain cases. Those parties applying to the festival should only do so when they can guarantee that a screening copy of the film is available for the duration of Asian Hot Shots Berlin. The screening copy must arrive no later than ten days before the festival begins.
7. For video installation and performance proposals we need a detailed project sketch, a list of the technical equipment required, as well as photographs and a video documentation, if available.
8. No film may be withdrawn from the Festival program.
9. Notice of festival rejection will only be given when a legible email address has been included on the application form.
10. It is the responsibility of producers, distributors or other applying organisations to ensure that permission has been obtained from all parties concerned before submitting a film for selection to Asian Hot Shots Berlin.
11. All VHS/ DVD / mini DV viewing material remains in the Asian Hot Shots Berlin archive. They can be seen in the archive's video library only for scholarly and curatorial purposes. It is the future aim to build a film archive for Asian film in Berlin.

Submission / correspondence address:

FOR CULTURAL EXCHANGE ONLY
Attn: Low Beng Kheng (BK)
Programme Manager – Moving Images
First Take 2008
The Substation Ltd
45 Armenian St Singapore 179936

Full contact information:
Low Beng Kheng (BK)
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Tel: +65 6337 7535 Fax: +65 6337 2729
Email: bengkheng@substation.org

AGREEMENT

I have read and agree to abide by the terms and conditions of this programme with my submission.

Signature

Date

Name

Company

GENERAL SUBMISSION FORM FOR DIGITAL FILMS 2008

SUBMISSION INFORMATION FOR 2008

Which programme are you submitting your work for? You may select more than one:

- 4th Singapore Short Film Festival, International [March '08]
 8th Young Guns International Student Film Festival [June '08]
 8th Asian Film Symposium [September '08]
 First Take [7 Jan, 4 Feb, 3 Mar, 7 Apr, 5 May, 2 Jun, 7 Jul, 4 Aug, 1 Sep, 6 Oct, 3 Nov, please underline dates]
 2nd Asian Hot Shots Berlin 2009 [13 – 19 January '09]

Please refer to the Terms and Conditions of each programme, which can be found on our website, to determine eligibility for submission to the specific event.

FILM DETAILS	
Original title	
English title	
Country of origin	
Category	Drama / comedy / experimental / video essay / documentary / musical
Date of completion	
Original format	
Preview format	DVD PAL / DVD NTSV / miniDV PAL / VHS PAL / VHS NTSC <i>[delete accordingly]</i>
	Screening copy attached: YES / NO <i>[delete accordingly]</i>
	If "NO", screening copy to be submitted by: <i>[enter date]</i>
Running time in mins	
Directed by	
Produced by	
Screenplay by	
Company / Institution	
Synopsis <i>[attach separate document where necessary]</i>	
EXHIBITION FORMAT	
Language used	
Language of subtitles	
Image colour	Black&White / Colour / Combination <i>[delete accordingly]</i>
Sound	Stereo / Mono / Dolby / Silent / Other <i>[delete accordingly]</i>
Screening format	DVD PAL / DVD NTSV / miniDV PAL <i>[delete accordingly, miniDV PAL preferred]</i>
Aspect ratio	4:3 / 4:3 Letter Box / 16:9 <i>[delete accordingly]</i>
DIRECTOR'S INFO	
Name	
Nationality / Gender	
Mailing address	
Email / URL	

GENERAL SUBMISSION FORM FOR DIGITAL FILMS 2008

Phone / Fax	
Biography <i>[attach separate document where necessary]</i>	
Filmography <i>[attach separate document where necessary]</i>	
PRODUCER'S INFO	
Name	
Nationality / Gender	
Mailing address	
Email / URL	
Phone / Fax	
REPRESENTATION [PRODUCTION OR DISTRIBUTION COMPANY, INSTITUTION OR PERSON]	
Name	
Mailing address	
Email / URL	
Phone / Fax	
ADDITIONAL INFO	
Festivals / Awards / Trivia / Director's statement <i>[attach separate document where necessary]</i>	

Checklist for submission:

- Preview tape
- Screening copy
- Entry form
- Film stills (may be sent by email)
- Articles / Press coverage (where available)
- Press kit (where available)
- Additional materials (may be sent by email)

AGREEMENT

I certify that the above information is correct and to the best of my knowledge.

I have read and agree to abide by the terms and conditions of the programme selected (see separate document).

I acknowledge that the materials submitted will not be returned unless requested.

I confirm that my film cannot be withdrawn after acceptance for screening.

I understand that only selected entries will be notified.

GENERAL SUBMISSION FORM FOR DIGITAL FILMS 2008

I consent to the submission of my film for screening at the indicated event and for consideration of any awards that may be made in the context of the programme.

Signature

Date

Name

Company